

CHAPTER 10

SECTION 1

AWARDS AND DECORATIONS

10-1. Purpose.

a. This chapter establishes the awards and decorations program for the Indiana Guard Reserve (IGR), and outlines and formulates the criteria required for each award.

b. The following awards and decorations are covered by this chapter:

(1). Decorations (JFHQIN and IGR):

- (a). Indiana Distinguished Service Medal (IDSM).
- (b). Indiana Commendation Medal (ICOM).
- (c). ■ Indiana Homeland Defense Ribbon
- (d). IGR Merit Medal
- (e). ■ IGR Distinguished Service Ribbon
- (f). IGR Commendation Medal
- (g). IGR Achievement Ribbon
- (h). IGR JROTC Commendation Ribbon
- (i). IGR Outstanding Recruiter Ribbon.
- (j). IGR JROTC Support Ribbon.
- (h). IGR Community Service Ribbon.
- (i). IGR Officer Professional Development Ribbon
- (j). IGR NCO Professional Development Ribbon
- (k). IGR Long Service Ribbon).
- (l). IGR Service Ribbon
- (m). Indiana Defense Service Ribbon
- (n). IGR Superior Unit Citation.
- (o). ■ The Indiana Guard Reserve Association (TIGRA) Ribbon
- (p). State Guard Association of the United States (SGAUS) Ribbon
- (q). IGR Medallion.
- (r). Military Emergency Management Specialist (MEMS) Badge (Basic, Senior and Master).

(2). Awards (IGR Plaques - Annual Training):

- (a). Outstanding Field Grade Officer (O-4 and above) Plaque.
- (b). Outstanding Company Grade & Warrant Officer (O-3/CW4 and below) Plaque.
- (c). Outstanding Senior NCO (E-7 and above) Plaque
- (d). Outstanding Enlisted Personnel (E-6 and below) Plaque
- (e). Superior Unit Plaque.
- (f). General McIntosh Outstanding Unit Recruiting Plaque.

10-2. Applicability. The provisions of this chapter apply to all members of the IGR. The word "he" is intended to include both the masculine and the feminine genders and any exceptions to this will be so noted.

10-3. Explanation of Terms. The following explanations are furnished for clarity and uniformity in the determination of eligibility and award of decorations.

a. **Meritorious Service.** Praiseworthy execution of duties over a specific period of time. Service differs from achievement in that the service concerns a period of time, while achievement concerns an enterprise having a definite beginning and end, but not necessarily connected with a specific period of time.

b. **Distinguished Service.** Performance of duty in such a manner as to merit recognition for service, which is clearly exceptional. Superior performance of normal duty alone will not satisfy this type of service.

10-4. Sequence of Awards.

a. When considering the award that should be recommended for meritorious service, the following shall apply unless warranted in exceptional cases. Exceptional cases shall be fully explained in a Letter of Transmittal forwarded with the recommendation for award. This sequence does not indicate mandatory progression because of the type of service considered, i.e. a second award of the ICOM may be considered since the level of performance would not indicate the award of the IDSM.

(1). The Indiana Guard Reserve Merit Medal is awarded to any member of the IGR who distinguishes himself by meritorious service or achievement of a lesser degree than award of the Indiana Commendation Medal (ICOM). This award may be considered provided all service has been at least excellent, i.e. attendance, performance, etc.

(2). The Indiana Guard Distinguished Service Ribbon is awarded to any member of the IGR who distinguished himself in support of the Indiana Guard Reserve to a lesser degree than the Indiana Guard Reserve Merit Medal. This award may be considered provided all service has been at least excellent, i.e. attendance, performance, etc.

(3). The IGR Achievement Ribbon is awarded to any member of the IGR who distinguishes himself by meritorious service or achievement of a lesser degree than award of the IGR Merit Medal (IGRMM). This award may be considered provided all service has been at least excellent, i.e. attendance, performance, etc.

b. Commanders at all levels are charged with the responsibility to insure that the above progression is observed to preserve the honor of receiving an award and prevent the indiscriminate use of the awards program.

c. Awards for meritorious service must be considered, recommended and processed in a judicious manner. Rapid recommendations for awards with minimal time frames result in demeaning the spirit and intent of the awards program. Forty-five days is considered a reasonable and minimal time frame, except when awards requiring State Approval are recommended, such as the Indiana Distinguished Service Medal or the Indiana Commendation Medal. Because of the additional delays incurred by processing these awards, Ninety days shall be considered a reasonable and minimal time frame for processing recommendations for them.

a. ■ Achievement awards for outstanding service during an IGR mission will be submitted by the Mission OIC. Service Awards are submitted by the Unit Commanders.

e. Awards for distinguished or meritorious service, other than service awards, will be submitted on JFHQ-IGR Form 7R.

SECTION 2

AWARDS

10-5. General. Certain awards in the form of plaques have been established to recognize distinguished or outstanding service. These awards are described in this section. Awards are presented during Annual Training each year. Recommendations must be in Headquarters IGR 90 days prior to Annual Training to be considered. The IGR training year is from 1 October to 30 September each year. Only one (1) submission per plaque from each Command.

10-6. Outstanding Officer Plaque. Awarded by the Commanding General, IGR to the outstanding Officer during each training year.

- a. Outstanding Field Grade Officer (O-4 and above)
- b. Outstanding Company Grade and Warrant Officer (O-3/CW4 and below)

10-7. Outstanding Enlisted Plaque. Awarded by the Commanding General, IGR to the outstanding Enlisted Person during the training year.

- a. Outstanding Senior NCO (E-7 and above)
- b. Outstanding Enlisted Personnel (E-6 and below)

SECTION 3**DECORATIONS AND SERVICE MEDALS**

10-9. Policy. Any member of the IGR, who is entitled by appropriate orders and/or regulations to wear decorations and service medals awarded to them while members of the Armed Forces of the United States, may wear such awards on the military uniform while members of the IGR. Awards will be worn in the manner prescribed by AR 672-5, and AR 672-5-1.

10-10. General. This section outlines the State/IGR meritorious and service awards and formulates the criteria for each.

Service award certificates will be completed by the Brigade S-1's and forwarded to IGR G-1 via email or on a computer disc. G-1 Section will review the certificate for accuracy and award requirements; then print the certificate on high quality paper. G-1 Section will obtain signature of the IGR Commander and produce a copy for individual personnel files. The original certificate, with award, will be returned back to the Brigade for presentation.

10-11. Indiana Distinguished Service Medal. This award shall be awarded to any commissioned officer, warrant officer or enlisted member of the Military Forces of the State of Indiana, or civilian, who as such performed unusually distinguished or meritorious service, which to a marked degree is reflected in the increasing efficiency of the militia, or which brings exceptional and great honor or credit to the Indiana Armed Forces and commands the attention and respect of the citizens of the State and members of the Military established throughout the United States. Description of award provided in JFHQIN Reg 600-8-22.

10-12. Indiana Commendation Medal. This award shall be awarded to any commissioned officer, warrant officer, or enlisted member of the Military Forces of the State of Indiana, or civilian, who have distinguished themselves by meritorious service or achievement. The required meritorious service or achievement, while of a lesser degree than that required for the IDSM, must nevertheless be accomplished with distinction. The award may be for outstanding acts of courage, which do not meet the requirements for award of the IDSM. It is particularly desirable that emphasis be placed on enlisted personnel whose achievements and service meet the prescribed standards. Description of award provided in JFHQIN Reg 600-8-22.

10-13 ■ **Indiana Homeland Defense Ribbon.**

a. This decoration is for soldiers who were activated for more than 30 days for Force Protection and/or the War on Terrorism stateside.

b. IGR personnel serving 30 days in support of Mobilization and Demobilization of troops at Camp Atterbury qualify for award of this ribbon. The 30 days does not have to be consecutive.

c. The award will be a white ribbon 1-3/8 inches in length and 3/8 inch in height consisting of vertical stripes in the following pattern: 3/8 inch red, 3/8 inch blue, 3/8 inch blue, and red 3/8 inch.

10-14. IGR Merit Medal.

a. This decoration for merit shall be awarded to any commissioned officer, warrant officer, or enlisted member of the Indiana Guard Reserve, who have distinguished themselves by meritorious service or extraordinary achievement. The required meritorious service, while of lesser degree than that required for the ICOM, must nevertheless be accomplished with the highest degree of service-oriented professionalism. This award will be for meritorious service, which to a marked degree is reflected in the increasing efficiency of the IGR, and which brings great honor or credit to the Indiana Guard Reserve.

b. The award will be a brown ribbon 1-3/8 inches in length and 3/8 inch in height consisting of vertical stripes in the following pattern: 3/8 inch blue, 3/8 inch yellow, and 3/8 inch green.

d. The Bronze and Silver Oak Leaf Cluster may be awarded for each subsequent award.

10-15. ■ IGR Distinguished Service Ribbon.

a. This award shall be awarded to any active and current commissioned officer, warrant officer or enlisted member of the Indiana Guard Reserve who have distinguished themselves in support of the Indiana Guard Reserve. The required distinguished service, while of lesser degree of than that required for IGR Merit Medal, must be accomplished with the highest degree of service-oriented professionalism, which brings great honor or credit to the Indiana Guard Reserve.

b. This ribbon may be awarded for outstanding achievements in Community Service accomplishments above and beyond the normal drills or call of duty. To be eligible for this ribbon an individual must have been previously awarded five (5) Community Service Ribbons and the SM's record has been excellent in performance, attitude and attendance. This ribbon can be issued upon completing the requirements for the sixth (6th) award of the Community Service Ribbon.

c. This ribbon may be awarded for outstanding achievement in missions conducted in support of Homeland Security, State Emergency Management or Mobilization and Demobilization of Troops. To be eligible for this ribbon an individual must have been previously awarded the Indiana Homeland Defense Ribbon.

d. This ribbon may be awarded for significant contributions to the overall Successful completion of missions as deemed by the Command General of the IGR.

e. The award will be a white ribbon, 1 3/8 inch in length and 3/8 inch in height consisting of a 5/16 inch royal blue stripe centered on the ribbon and 1/16 inch blue and yellow stripes on the ends.

f. A Bronze Oak Leaf Cluster will be given for the second award of this ribbon and a silver Oak Leaf Cluster will be given after the 4th award of Bronze Oak Leaf.

10-16. IGR Commendation Ribbon

a. Awarded to any active and current commissioned officer, warrant officer or enlisted member of the Indiana Guard Reserve. This ribbon may be awarded to recognize an IGR member whose performance of duty is so commendable that it sets the individual apart from his/her peers, far above that normally expected of those in his/her grade and position. It is to be awarded to IGR members who have distinguished themselves by meritorious service or achievement of a lesser degree than required for award of the IGR Merit Medal. This award may be considered, providing the SM's record has been excellent in performance, attitude and attendance.

b. The award will be a blue ribbon 1-3/8 inches in length and 3/8 inch in height consisting of vertical 1 yellow stripe on each end and 5 yellow strips in the middle.

c. A Bronze Oak Leaf Cluster will be given after the 2nd award, in lieu of additional ribbon. A Silver Oak Leaf Cluster will be given after the 4th award of Bronze Oak Leaf.

10-17. IGR Achievement Ribbon. This ribbon shall be awarded to any commissioned officer, warrant officer, and enlisted member of the Indiana Guard Reserve, who have distinguished themselves by meritorious service or achievement, which is of a lesser degree than that required for the ICOM. The award will be a light blue ribbon 1-3/8 inches in length and 3/8 inch in height consisting of a 5/8 inch white stripe in the center.

10-18. IGR JROTC Commendation Ribbon

a. Awarded to any active commissioned officer, warrant officer or enlisted member of the Indiana Guard Reserve providing said member has met the standard for this award. The JROTC Commendation Ribbon may be awarded to an individual who provides outstanding service to the Indianapolis Public School System's US Army JROTC Summer Camp program. This award is to recognize an individual who performs specific functions, duties, or is an instructor or has leadership responsibility.

b. The first award of the JROTC Commendation Ribbon must not be awarded sooner than completion of the second JROTC Summer Camp attended. The SM must have performed the duties previously cited at the two preceding JROTC Summer Camps for a period of five to seven days each. This award is of a higher degree than the JROTC Support Ribbon, which must have been received prior to consideration for award of the JROTC Commendation Ribbon. This award may be considered, providing the SM's record has been excellent in performance, attitude and attendance.

c. A Bronze Oak Leaf Cluster will be given after the 2nd award, in lieu of additional ribbon. A Silver Oak Leaf Cluster will be given after the 4th award of Bronze Oak Leaf.

10-19. IGR Outstanding Recruiter Ribbon

a. Awarded to any IGR member to provide recognition of those who have excelled in the field of recruiting by having secured five (5) enlistments or officer appointments (or combination thereof).

b. The award will be a white ribbon 1-3/8 inches in length and 3/8 inch in height consisting of three 1/8 inch dark blue vertical stripes centered 1/8 inch apart on the ribbon.

10-20. IGR JROTC Support Ribbon

a. Awarded to any active commissioned officer, warrant officer or enlisted member of the Indiana Guard Reserve providing the SM has met the standard for this award. May be awarded to an individual who provided outstanding service to the Indianapolis Public School System's US Army JROTC Summer Camp program. This award is to recognize an IGR member who attends and performs the duties assigned and/or for providing ancillary support through direct involvement by volunteering his/her time, talent, and energy in assisting this mission. The JROTC Support Ribbon may be awarded to an IGR member who performs these duties at a JROTC Summer Camp for a period of one to four days. This award is of lesser degree than the JROTC Commendation ribbon. This award may be considered providing the SM's record has been excellent in performance, attitude and attendance.

b. A Bronze Oak Leaf Cluster will be given after the 2nd award, in lieu of additional ribbon. A Silver Oak Leaf Cluster will be given after the 4th award of Bronze Oak Leaf.

10-21. IGR Community Service Ribbon.

a. Awarded to any active and current commissioned officer, warrant officer or enlisted member of the Indiana Guard Reserve.

b. The award is for achievement of Community Services event accomplishments above and beyond the normal drills or call of duty. To be awarded an individual must complete a minimum total of six (6) events and be recorded on JFHQIN-IGR Form 16R (After Action Report). The length of an event must be not less than four (4) hours. Events will be accumulated, yearly, by the Command and submitted for award in the month of October of each year. It is to recognize those individuals who have become involved and given of their time and talent and who have worked in a joint effort in supporting activities, events and programs for their local communities, cities and for the State of Indiana. This award may be given to any IGR member who distinguished him/herself by achievement or service rendered to the community of a lesser degree than that required for award of the Achievement Ribbon. This award may be considered providing that the SM's record has been excellent in performance, attitude and attendance.

c. Missions conducted in support of Homeland Security, State Emergency Management or Mobilization and Demobilization of Troops will NOT be considered for award of the Community Service Ribbon.

c. A Bronze Oak Leaf Cluster will be given after the 2nd award in lieu of additional ribbons; silver Oak Leaf Cluster will be given after the 4th Bronze Oak Leaf Cluster.

10-22. IGR Officer Professional Development Ribbon.

a. Awarded to any active and current commissioned officer or warrant officer member of the Indiana Guard Reserve who has met the criteria for this award. The first award of this ribbon shall be presented upon the satisfactory completion of the IGR Officer Basic Course.

b. Additional awards for satisfactory completion of further training, e.g., the Advance Officer Course shall be recognized by sequential numbers (not Roman numerals). In order of precedence, the ribbon shall be worn to the right of the IGR Service Ribbons.

c. The color green represents the IGR's affiliation with the Army National Guard. The Yellow bar represents that first step into the Officer ranks.

10-23. IGR NCO Professional Development Ribbon

a. Awarded to any active and current non-commissioned officer member of the Indiana Guard Reserve who has met the criteria for this award. The first award of this ribbon shall be presented upon the satisfactory completion of the IGR Basic NCO Course.

c. Additional awards for satisfactory completion of further training, e.g., the Advance NCO Course, shall be recognized by a number 2 (not Roman numerals). In order of precedence, the ribbon shall be worn to the right of IGR Service Ribbons.

c. The color green represents the IGR's affiliation with the Army National Guard. The three (3) yellow sections represent the color of an NCO's chevrons.

10-24. IGR Long Service Ribbon.

a. Awarded to any IGR member for 12 years of IGR service and has:

(1). Demonstrated fidelity through faithful and exact performance of duty, and efficiency through capacity to produce results.

(2). Attended a minimum of 75% of scheduled drills during each year for a 12 year period. The cumulative 12 years need not be consecutive.

b. The award will be a dark blue ribbon 1-3/8 inches in length and 3/8 inch in height consisting of six vertical 1/8 inch yellow stripes evenly spaced 1/8 inch apart.

c. A "Torch Emblem" may be awarded for each three years of subsequent like service.

10-25. IGR Service Ribbon. The IGR Service Ribbon is awarded in three-year increments for the 1st thru the 9th year of service for a total of three awards.

a. Awarded to any IGR member who has:

- (1). Served in the IGR for a period of three years.
- (2). Demonstrated fidelity through faithful duty.
- (3). Attended a minimum of 75% of unit's scheduled drills.

b. The award will be a dark blue ribbon 1-3/8 inches in length and 3/8 inch in height consisting of vertical stripes in the following pattern: 1/4 inch dark blue, 1/8 inch yellow, 1/16 inch dark blue, 1/8 inch yellow, 1/4 inch dark blue, 1/8 inch yellow, 1/16 inch dark blue, 1/8 inch yellow, and 1/4 inch dark blue.

c. The "Torch Emblem" may be awarded for each three years of like service. (No more than 2 torches will be worn on this ribbon).

10-26. Indiana Defense Service Ribbon.

a. Awarded to all IGR members upon completion of 6 months honorable service to the Indiana Guard Reserve.

b. The award will be a yellow ribbon 1-3/8 inches in length and 3/8 inch in height consisting of a 1/4 inch vertical dark blue stripe centered on the ribbon with a 1/8 inch vertical dark blue stripe 1/4 inch from both ends of the ribbon.

c. Awarded for defense service by the Commanding General.

10-27. IGR Superior Unit Citation. Awarded to those IGR members whose unit meets the criteria outlined in Section 4 of this Chapter, and have been awarded the IGR Superior Unit Citation. The award will be a dark blue ribbon 1-3/8 inches in length and 3/8 inch in height encased in a gold metal frame embossed with a leaf design. A 1/8 inch yellow stripe will be centered horizontally for the length of the ribbon.

10-28. IGR Medallion.

a. This medallion is to be awarded to recognize all IGR members who continue to serve the State of Indiana in the highest military tradition demonstrating patriotism, loyalty and commitment. It is to further recognize them for their unselfishness in volunteering of their energy, time, and talents at their own personal expense. This distinctive award is given to Indiana Guard Reserve Members in appreciation and recognition of their dedicated and faithful service to the State Defense Forces.

b. This award shall be awarded to all current and active Officers, Warrant Officers and Enlisted members of the Indiana Guard Reserve. Also to all new individuals upon completion and approval of the board of their enlistment packet.

c. ■ The Medallion is to be worn on top, right blouse or shirt breast pocket, under the button, centered and also in the center of the pocket width. It is to be worn on Dress Blues, Class A, Class B and BDU's (cloth patch on BDU's), but not on the ACU.

10-29. Military Emergency Management Specialist (MEMS) Badge.

Members of the Indiana Guard Reserve are authorized, at your own expense, to wear the Military Emergency Management Specialist Badge (Basic, Senior and Master), upon completion of the appropriate courses for award of that badge. Individuals will forward a copy of the MEMS completion certificate to IGR HQ for inclusion into their records and IGR HQ will produce orders authorizing wear of the skill badge.

a. **Basic MEMS Badge.** Requirements include completing the Basic MEMS Curriculum from FEMA's Emergency Management Institute (EMI) Independent Study Program (ISP).

b. **Senior MEMS Badge.** Requirements include completion of the EMI ISP Professional Development Series and emergency response to terrorism courses. Additional core requirements include completion of an Emergency Management Project or practical assignments with a federal, state, or local organization. Students must also complete comprehensive written projects.

c. **Master MEMS Badge.** Requirements include completing a minimum of one hundred hours of resident and Emergency Management training, such as "Community Emergency Response Team (CERT)" qualification. Students must also complete a resident MEMS Academy training exercise, or teach Emergency Management Course. Other requirements include completing an advance Emergency management project of extensive practical assignments with a federal, state or local Emergency Operations Center.

d. The MEMS Badge (Basic, Senior, Master) will be worn on the military uniform above the INDIANA nametape. If federal badges (combat and special skill) are worn, then the MEMS badge will be worn beneath federal badges. Only one MEMS Badge will be worn at any one time. The MEMS badge is worn approximately ¼ inch above the INDIANA name tape and ½ inch space between badges, if more than one badge is worn. In the event of more than 3 federal badges are worn, then the MEMS badge will be worn on the left pocket flap 1/8 inch below the top of the pocket.

10-30. ■ TIGRA Ribbon

a. Members of the Indiana Guard Reserve who are members in good standing and current in their dues as members of the Indiana Guard Reserve Association (TIGRA) are authorized to wear the TIGRA ribbon. TIGRA has replaced The Indiana Guard Reserve Retired Association (TIGRRA). Life membership in TIGRRA will carry over to TIGRA.

c. The TIGRA ribbon should be worn to the right of IGR Service Ribbons and take Precedence over other ribbons such as State Guard Association of the United States (SGAUS) awards and ribbons.

d. The TIGRA ribbon will be a white ribbon 1-3/8 inches in length and 3/8 inch in height consisting of two each 1/16 inch blue and yellow strips.

10-31. SGAUS Ribbons

a. Indiana Guard Reserve members who are also members in good standing in the State Guard Association of the United States (SGAUS) are authorized to wear ribbons, badges, and awards presented to the SM for service, recognition, and achievement. Membership in SGAUS must be current in order to continue wear of SGAUS ribbons.

b. Members of SGAUS must obtain ribbons, badges, and other awards through SGAUS at the SM's expense. The IGR will not maintain a supply of these SGAUS materials nor will the IGR assume any responsibility for replacement of the same. Orders authorizing the wear of SGAUS ribbons will be issued through SGAUS and copies maintained in the SM's records. Failure to continue membership in SGAUS will result in the revocation of this authorization.

c. Ribbons awarded by SGAUS will be worn to the left of IGR ribbons.

10-32. Torch Emblem. The Torch attachment will denote subsequent awards of the IGR Long Service Ribbon and the IGR Service Ribbon. If more than one emblem is authorized, they will be arranged in a horizontal row on the ribbon. The award will be of bronze color.

10-33. Review Board. The Review Board will be made up of members of the IGR Board of Officers and will review the recommendations for the following awards:

- a. Indiana Distinguished Service Medal.
- b. Indiana Commendation Medal.
- c. Indiana Guard Reserve Merit Medal.
- d. Indiana Guard Reserve Achievement Ribbon.
- e. Indiana Guard Reserve Superior Unit Citation.

SECTION 4

UNIT AWARDS

10-34. General. Unit awards are intended to foster unit morale and to provide incentive and *esprit-de-corps* by recognizing those units, which exceed the norm of performance and what is expected.

10-35. Eligibility. The following are eligible to compete for unit awards:

a. Each Headquarters and Headquarters Company/Detachment whose personnel are engaged in the administration, training, and supply.

b. Training Year. Awards will be presented each year during Annual Training. The training year is considered to be that period of time from the day after previous Annual Training to the day before the next Annual Training each year. Recommendations for the awards must be at the Headquarters IGR 90 days prior to Annual Training to be considered.

10-36. IGR Superior Unit Citation. Awarded to any unit that meets either of the following criteria.

a. Performance. Maintained an average assigned strength of 65% of authorized strength throughout the year. Have an average of 75% attendance for all training assemblies to include Annual Training. Conduct a meaningful and effective training program throughout the training year.

b. Achievement. Distinguished itself through performance of a specific, significant act, the performance of which must have been accomplished in a manner that clearly exceeds that which is normally expected.

c. Award. The award will be in the form of a plaque for the unit and ribbon for all active members of the unit. (Note: A member must be assigned to the unit for a minimum of one day during the cited period to be eligible for this award).

10-37. General McIntosh Outstanding Recruiting Award. Awarded to the unit that recruits the most new members during the training year. Award will be in the form of a plaque.

SECTION 5**WEARING AND PROCURING DECORATIONS****10-38. Wearing of Medals/Ribbons.**

a. Ribbons denoting award of decorations and service awards will be in order of precedence. They are normally "stacked" in decks of three to a row. No more than four ribbons will be worn in any one row. A second row will not be started unless the individual is authorized to wear four or more ribbons. The highest precedence being uppermost above the left breast pocket and read first from left to right. The top most row will reflect any uneven rows of ribbons worn. This row may be centered or blocked to the left (toward the left shoulder) only when ribbons will be 1/2 or more hidden by lapel of coat. The Class B Shirt will be displayed in equal rows with the top row centered.

b. AR 670-1 indicates how, when, and where United States decorations and medals are to be worn and their order of precedence.

c. Indiana military decorations and medals will be worn in the same manner as United States decorations and will follow after all United States decorations.

10-39. Order of Precedence (JFHQIN/IGR Decorations). Federal/JFHQIN/IGR medals and ribbons will be worn in the following order:

a. All Federal Ribbons

b. Indiana National Guard Ribbons (State)

1. Indiana Distinguished Service Medal
2. Indiana Commendation Medal
3. Recruiting Ribbon
4. Retention Ribbon
5. Indiana Long Service Medal
6. National Emergency Service Ribbon
7. Homeland Defense Ribbon
8. Indiana NG Service Ribbon for Desert Storm
9. Indiana Emergency Service Ribbon
10. OCOUS Ribbon (service Out of Continental United States)

c. IGR Merit Medal

d. IGR Distinguished Service Ribbon

e. IGR Commendation Ribbon

f. IGR Achievement Ribbon

g. IGR JROTC Commendation Ribbon

h. IGR Outstanding Recruiter Ribbon

- i. IGR JROTC Support Ribbon
- j. IGR Community Service Ribbon
- k. IGR Long Service Ribbon
- l. IGR Service Ribbon
- m. IGR Officer/NCO Professional Development Ribbon
- n. The Indiana Guard Retired Reserve Association (TIGRRA) Ribbon
- L. Indiana Defense Service Ribbon
- m. IGR Superior Unit Citation Ribbon
- n. State Guard Association of the United States (SGAUS) Ribbons.

10-40. Qualification Badges.

a. AR 670-1 indicates how, when, and where United States qualification badges are to be worn and the order of precedence. Qualification badges awarded by civilian experiences, training or schooling are not authorized for wear.

b. Marksmanship Badges, including those awarded by the National Board for the Promotion of Rifle Practice, will be worn on the flap of the left breast pocket of the Army Green Uniform and/or the long/short sleeve shirt.

(1). If only one marksmanship badge is worn, it will be worn centered above the button. This should be the highest qualification badge earned.

(2). If two or three marksmanship badges are worn on the pocket flap at the same time, they will be worn side by side, spaced approximately one inch apart.

10-41. Procurement. Initial and Replacement issues of Joint Forces Headquarters Indiana and Indiana Guard Reserve Medals and Ribbons may be obtained as indicated below:

a. State Decorations and Ribbons. Joint Forces Headquarters Indiana decorations and ribbons, to include the Indiana Distinguished Service Medal and the Indiana Commendation Medal can be obtained as stated in IMDR Reg 600-8-22.

b. Indiana Guard Reserve Decorations and Ribbons. Indiana Guard Reserve decorations and ribbons can be obtained by contacting Headquarters, Indiana Guard Reserve. Replacement issues of unserviceable IGR Decorations and Ribbons will be on an exchange basis only.

SECTION 6

PRESENTATION OF AWARDS

10-42. Decorations.

a. All individual decorations or awards may be presented by the Governor, The Adjutant General, the Commander IGR, or the Deputy Commander IGR, or Task Force Commander of that Sector. Under certain circumstances, a Field Grade Officer designated by the Commander IGR may act in the name of the Governor.

b. The above will be presented at Troop Formations or other suitable location as designated by the Commanding General.

10-43. Presentation

a. State Decorations. The Adjutant General is the issuing authority for the Indiana Distinguished Service Medal (IDSM) and the Indiana Commendation Medal (ICOM) to all personnel within the Indiana National Guard. The Commander, Indiana Guard Reserve may be delegated the authority to present the IDSM and the ICOM.

b. Indiana Guard Reserve Decorations. The Commander, Indiana Guard Reserve is the issuing authority for all IGR Awards. The Deputy Commander or Major Command Commanders may be delegated the authority to present IGR Awards in lieu of the Commander, Indiana Guard Reserve.

10-44. Award Recording. The award of individual decorations and awards will be reflected in the individual's personnel records.

SECTION 7

RECOMMENDATIONS FOR AWARDS

10-45. Policy. It is the responsibility and privilege of any individual having personal knowledge of an act, achievement or service believed to warrant an appropriate award or decoration, to submit a recommendation for consideration. The recommending individual may use letter format initially. Such a recommendation must be transcribed to the prescribed format at the lowest appropriate command level and then made an enclosure to the formal recommendation. Statements of a general nature are to be avoided when describing the events that led up to the consideration for the award. Specific dates, places, incidents, and actions must be used, as appropriate, for the recommendation. Witnesses should prepare statements, as enclosures to the recommendation, to support the facts stated.

10-46. General. Recommendations for decorations and awards will be submitted, through Brigade S-1, on JFHQIN-IGR Form 6R or JFHQIN-IGR Form 7R as appropriate.

a. ■ Recommendations for other than service awards will be submitted by the individual's immediate Commander except for those being recommended for specific IGR missions. Recommendations would then come from the OIC of the IGR mission where duty was observed.

b. ■ Recommendations for service awards will be submitted by the individual's immediate Commander.

c. Recommendations for a Unit Award will be submitted by the unit's next higher commander.

d. Recommendations for HHD personnel will be submitted by the Chief of Staff, Headquarters IGR.

e. All recommendations will be submitted through command channels for endorsement to Headquarters IGR for approval.

10-47. Time Limitations. Each recommendation for an award must be formally entered into IGR channels within a reasonable period of time following the act, achievement, or service to be recognized. To be fully effective and meet the intent of the awards program, an award must be timely.

10-48. Announcement. Awards will be announced in permanent orders published by the Joint Forces Headquarters Indiana, or by Indiana Guard Reserve Memorandum.